



SAN JOSÉ STATE UNIVERSITY

Record Clearance Project

“Changing lives...one petition at a time.”

How to get your RAP sheet:

Free/low-cost LiveScans are available:

- Wednesdays at San José State University in MacQuarrie Hall, Room 521 from 2 to 6 pm. Please call (408) 924-2758 to schedule an appointment.
- On-site the day of the Speed Screening.

The Department of Justice will mail your RAP sheet to you in approximately 1 to 2 weeks.

Items to Bring for RCP LiveScan: Any photo identification, **and either**

\$25 cash (exact change) for the Department of Justice fee.

or

Proof of inability to pay. LiveScans are free to those who are unable to pay. You can prove inability to pay by bringing either paystubs or proof of government assistance.

You may also contact any LiveScan provider or the Sheriff’s Department at (408) 808-4760. Fees of \$40 to \$60 apply. For locations, visit <https://oag.ca.gov/fingerprints/locations>.

County RAP Sheet

If you are certain that you have no convictions outside of Santa Clara County, you can order a county RAP sheet at the Sheriff’s office. Bring a photo ID and \$25 payment.

Be sure you have **no outstanding warrants** before going to the Sheriff’s office.

Speed Screening Free RAP Sheet Review

Thursday, October 26

3:30–5:30 pm

Maranatha Christian Center
1811 S. 7th Street, San José

Tuesday, November 28

3:30–5:30 pm

Hank Lopez Community Center
1694 Adrian Way, San José

Services Provided:

- ❖ RAP sheet reviews: one-on-one interviews to determine the next steps toward expungement (clearing criminal convictions). Please bring your RAP sheet or background check report.
- ❖ Presentation on record clearance law and employment rights
- ❖ Free/low-cost LiveScans to get your RAP Sheet

You may attend any or all of the above services. If a court hearing is not required, we likely can help you complete necessary expungement forms at your interview. Completing legal paperwork for court hearings is beyond the scope of Speed Screening interviews.

All services are free. A voluntary, \$10 donation is requested.

Please inform us if a reasonable accommodation for a disability is required.

Please RSVP or for more information:

expunge@sjsu.edu or (408) 924-2758